

January 11, 2022

The Dallas County Board of Supervisors met in regular session pursuant to board rules with Chairman Mark Hanson, Supervisor Brad Golightly and Supervisor Kim Chapman present. Others present: Chuck Sinnard – DC Attorney, Rob Tietz – Operations Director, Beth Deardorff – Human Resources Director, Todd Noah – IS Director, Melinda Harney – Administrative Coordinator, Julia Helm – DC Auditor, Chad Leonard - DC Sheriff, Mike Wallace – Conservation Director, Murray McConnell – Director of Planning & Development, Samuel Larsen – Planning & Development, ReNae Arnold, Ernie Rudolph, Dan Manning, Jr. – Attorney, Shad Baltimore, Jill Boetger and TJ Boetger, Dustin Teays– Raccoon Valley Radio and Jim Caufield – ThePerryNews.com.

Item 1: Call to Order - Chairman Hanson called the meeting to order at 9:02 a.m.

Item 2: Approve Agenda - Motion by Chapman and seconded by Golightly to approve the agenda as presented. All ayes. Motion carried

Item 3: Pledge of Allegiance

Item 4: Open Forum – none

Item 5: Consent Agenda

A) Expense Claims Paid on 1/7/2022

Motion by Chapman and seconded by Golightly to approve the consent agenda. All ayes. Motion carried.

Item 6: Disc/Action Re: Supervisors Minutes from 01/04/2022

Motion by Golightly and seconded by Chapman to approve the 1/4/2022 minutes as presented. All ayes. Motion carried.

Item 7: Disc/Action Re: Human Resources

A) Payroll Change Notices

Beth Deardorff presented the following payroll change notices:

Sheriff – Bertalisia Velazquez resigned as of 2/5/2022

- Request to hire the open full-time Correctional Officer position
- Status Change Jalen Townsell from 2080 hours \$2419.20 bi/weekly to 1939 hours \$2255.21 bi/weekly
- Status Change Greg Whitney from 1939 hours \$2687.01 bi/weekly to 2080 hours \$2882.40 bi/weekly
- Status Change Wyatt Westberg from 1939 hours \$2354.39 bi/weekly to 2080 hours \$2525.60 bi/weekly
- Status Change Becky Vandermark from 1939 hours \$1982.25 bi/weekly to 2080 hours \$2126.40 bi/weekly

Motion by Chapman and seconded by Golightly to approve the payroll changes as submitted. All ayes. Motion carried.

B) Vaccination, Testing and Face Covering Policy

Deardorff said that Iowa OSHA is not enforcing the federal OSHA ETS until the Supreme Court makes a decision. She said that the county can pause the implementation. County Attorney received a notification that mirrors that statement. The Board had a discussion with Deardorff on CDC isolation guidelines for employers.

The Board recessed at 9:27 a.m. and reconvened at 9:30 a.m.

Item 8: 9:30 a.m. Disc/Action Re: Public Hearing Continued Resolution 2022-009 Rezone for Alternate Route Properties

Murray asked if there were there specific questions from the Board. Golightly the Board had received an additional information to review at the last public hearing.

Murray McConnell, Director of Planning and Zoning, reported to the Board on spot zoning, DC Comprehensive Plan and the current DC ordinances. The Board discussed with McConnell buffer requirements.

Jill Boetger, property owner, stated that the property was purchased because it had a I1 Industrial zoning and went through the process of putting in a buffer with plants, trees, and a fence.

Dan Manning, Jr. Attorney presented the Board with a petition from neighbors and a map for the record. Manning said that he disagreed with McConnell about the comprehensive plan in that this specific area has significant residential properties. Manning stated that the buffer was inadequate it is to prevent light and noise to surrounding residential properties. He stated that the owner had failed to communicate with the neighbors. Shad Baltimore, neighbor, stated his concerns about noise and smell of stored materials.

The Board discussed with McConnell who was notified about the re-zone. McConnell had the list of property owners within 500 ft. Chuck Sinnard, DC Attorney, had comments about court opinions of buffers, spot zoning, and zoning ordinances. Chapman had questions about setbacks and ordinances for business use there is not set back but a buffer is required.

Golightly stated that the Dallas County Planning and Zoning Board reviewed this re-zone in October of 2021

and recommended that the Board approve it.

Motion by Chapman and seconded by Golightly to close the public hearing. All ayes. Motion carried.

Sinnard said that from a legal perspective any decision by the BOS can be contested but case law based that reasonable minds can have differing opinions.

Motion by Golightly and seconded by Chapman to approve Resolution 2022-009. All ayes. Motion carried.

RESOLUTION 2022-009

WHEREAS, Alternate Route Properties, LLC has submitted to the Board of Supervisors of Dallas County, Iowa, **A petition to consider approval of a rezone** of the remainder of parcel 1526476001, 28767 360th St, located in the S1/2 of the SE1/4, Section 26, T78N, R27W (Van Meter Township), from A-1 (Agricultural) to I-1 (Light Industrial) and,

WHEREAS, the Board of Supervisors of Dallas County, Iowa, after review by the Planning and Zoning Commission, finds that the petition is consistent with the Comprehensive Plan and should now be finally approved.

NOW THEREFORE, IT IS HEREBY RESOLVED by the Board of Supervisors of Dallas County to approve the petition as submitted with the following restrictions or conditions:

AYE	NAY
Mark A. Hanson, Chairman	
Brad Golightly, Member	
Kim Chapman, Member	

Dated this 11th day of January, 2022
ATTEST: Julia Helm, Dallas County Auditor

Item 9: Disc/Action Re: Resolution 2022-0011 Treasurer’s Office Appointments
Deardorff and Sinnard said that the Treasurer stated that in Iowa Code 331.903 an Elected Official may appoint deputies, assistants or clerks to fulfill his duties when he is not available.

Motion by Golightly and seconded by Chapman to approve Resolution 2022-0011. All ayes. Motion carried.

RESOLUTION 2022-0011

BE AND IT IS HEREBY RESOLVED by the Dallas County Board of Supervisors to approve the following appointments and designations:

DALLAS COUNTY TREASURER’S OFFICE APPOINTMENTS

Heather Smith Motor Vehicle Supervisor	1-1-22 to 12-31-22
Summer Portzen Tax Administrator	1-1-22 to 12-31-22
Nancy Hagelberg Motor Vehicle Administrator	1-1-22 to 12-31-22

AYE	NAY
Mark A. Hanson, Chairman	
Brad Golightly, Member	
Kim Chapman, Member	

Dated this 11th day of January, 2022
ATTEST: Julia Helm, Dallas County Auditor

Item 10: Disc/Action Re: Board Appointments
A) Resolution 2022-007 Board of Adjustment – no action

B) Resolution 2022-0010 Adams, Township Trustee

Motion by Chapman and seconded by Golightly to approve Resolution 2022-0010. All ayes. Motion carried.

RESOLUTION 2022-0010

BE AND IT IS HEREBY RESOLVED that the Dallas County Board of Supervisors appoint the following Township Trustee to fulfill a township trustee vacancy.

ADAMS	TERM EXPIRES:
Ernie Rudolph	December 2022
20379 352 nd Pl	
Earlham, IA 50072	

AYE

Mark A. Hanson, Chairman
Brad Golightly, Member
Kim Chapman, Member

NAY

Dated this 11th day of January, 2022
ATTEST: Julia Helm, Dallas County Auditor

The Board recessed at 10:52 a.m. and reconvened at 11:06 a.m.

Item 11: Budget Workshops

Human Resources – Beth Deardorff

Discussion Topics: Communications Specialist put in this budget for now more discussion needed
Comprehensive Communication Plan
Expense line items

IT/GIS – Todd Noah and Rachelle Lande

Discussion Topics: New employee – Information Services Tech Specialist
Expense line items

Rachelle Lande reported on projects:

- Web site redesign
- 134 forms online
- 4600 subscribers
- Teleconferencing in the smaller board rooms for a future project
- Re-branding finalizing this spring

Operations – Rob Tietz

Expense – the annual audit

Facilities – Ron Herring

Discussion Topics: New Facilities employee for the LEC (Sheriff's Budget)
Expense line items – specifically utilities and cleaning services

Board of Supervisors

Discussion Topics: Combining line items

Hanson asked other Board members to bring goals and future plans on Thursday

Item 12: Other Business – ARPA email from State Auditors about expenditures

Item 13: Motion to adjourn - Motion by Chapman and seconded by Golightly to adjourn the meeting at 1:21 p.m. All ayes. Motion carried.

Julia Helm, Dallas County Auditor

Mark A. Hanson, Chairman